r. michelle denton, partner

A co-founder and partner of OnePoint BPO, Michelle possesses in-depth education and experience in both accounting, taxation and law. A graduate of Georgia College, with a degree in accounting, Georgia State University College of Law as well as Emory University School of Law, with a legal master's degree in taxation, Michelle is an inactive member of both the Colorado and Georgia bar associations. Michelle practiced law specializing in business and individual tax planning for a number of years before founding OnePoint BPO, formerly Dynamic Data Management. She developed particular expertise in the area of not-for-profit and charitable contributions. During that time she also worked as an interim controller for a federal information services contractor in Boulder where she was responsible for: supplying executives with all information necessary to make policy decisions; redesigning and documenting all internal procedures; and, supervision of the accounting staff and all accounting functions, including complex budgets and cost accounting as well as general ledger accounting. Michelle also produced the financial information section of the contractor's successful bid to renew its contract. Michelle participates in the daily management of OnePoint BPO, training and supervising staff, meticulously stewarding the technical aspects of our service delivery and as a project manager.

Work experience	**Skills**	**Level**
Years with OnePoint BPO (formerly Dynamic Data Management)	5-7 years	Expert
Total years in accounting field	5-7 years	Expert
Full-charge bookkeeper	5-7 years	Expert
Accounting manager	0-1 years	Novice
Accounting clerk	0-1 years	Novice
Other office positions	0-1 years	Novice
Other careers	5-7 years	Advanced

Technical Skills and Core Competencies	**Experience**	**Level**
Quickbooks, data entry	9+ years	Expert
Quickbooks, power user	9+ years	Expert
Quickbooks, setup	9+ years	Expert
Quickbooks, importing	5-7 years	Advanced
Credit card transactions	9+ years	Expert
Cash flow management	5-7 years	Expert
Inventory and COGS	5-7 years	Advanced
Sales tax functions	5-7 years	Advanced
Restricted grant or fund accounting	3-5 years	Expert
Accruals/prepaids/deferrals	5-7 years	Expert
Cash vs. accrual accounting	5-7 years	Advanced
Payroll processing	9+ years	Expert
End of the month procedures/closing	5-7 years	Expert
Quality control review	9+ years	Expert
Professional time billing	9+ years	Expert
Documenting procedures	9+ years	Expert
Work flow management	5-7 years	Expert
PDF creation & scanning	5-7 years	Expert